



ST. MICHAEL'S SCHOOL

RANCHI

ANNUAL
TEACHING
PLAN

2021-2022

Class - X



Swami Vivekananda

"Have you the courage to face any hurdles, however formidable? Have you the determination to pursue your goal, even if those near and dear to you oppose you? You can be free men only if you have confidence in yourselves. You should develop a strong physique. You should shape your mind through study and mediation. Only then will victory be yours."

Swami Vivekananda was an Indian Hindu monk chief disciple of the 19th-century Indian mystic Ramakrishna. Born into an aristocratic Bengali family of Calcutta, Vivekananda was inclined towards spirituality. His teachings have created a positive impact on his followers.

3 GOLDEN RULES

from Swami Vivekananda

- Who is Helping You, Don't Forget them.
- Who is Loving you, Don't Hate them.
- Who is Believing you, Don't Cheat them.

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ENGLISH

TERM - I

No. of Periods : 75

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	1	A letter to God	Overview & Introduction		
	2		Explanation & Summary (Natural disaster/ Situation/ A letter to God by Lencho)		
	3		End of Irony		
	4		Copy work (LATQ & Text Question + VBQ)		
	5	Dust of Snow/ Fire and Ice	Dust of Snow: Explanation of the poem & Summary + reference to context + SAT		
	6		Fire and Ice: Explanation of the poem & Summary + reference to context + SAT		
	7	Articles/ Determiners	Definition of Determiners/ Types + Exercises		
	8		Use of 'A' and 'The' + Common errors + Exercise		
	9	Triumph of Surgery	Overview + Explanation of theme + situation and condition of the dog		
	10		Explanation (recovery & treatment of the dog)		
	11		Copy work (VBQ + SAT question + Textual question)		
	12	Long walk to freedom	Overview and explanation (Independence day celebration)		
	13		Explanation (Mandela's childhood + struggle for freedom)		
	14		Explanation (Conference + speech of NM)		
	15		Copy work (VBQ + SAT question)		
	16	Letter to the Editor	Format explanation + model question + Extra question for practice		
	17	The Thief's Story	Overview & Explanation (How Ruskin helped the poor boy)		
	18		Explanation (Change of Hari's mind + character of Hari)		
	19		End + Copy work (VBQ + Textual question)		
	20	Two Stories about flying	His first flight: Overview & Explanation (The seagull/ his situation & fear)		
	21		Explanation (Mother's support + seagull's first flight + family reaction)		
	22		Copy work (VBQ + SATQ)		
	23		Black aeroplane: Overview & explanation (change in weather)		

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	24		Explanation (problem & appearance of black aeroplane)		
	25		Copy work (Important Q/A + Textual Q/A)		
	26	A Tiger in the Zoo	Explanation & Summary of the poem		
	27		Copy work (reference to context + SATQ + VBQ) (Freedom of Animals)		
	28	Writing	Letter of placing order: Format explanation + model letter + Questions		
	29		Article Writing: Format explanation + model article + question		
	30	How to tell wild animals	Explanation of the poem + summary		
	31		Copy work (reference to content + SATQ)		
	32	The midnight visitor	Overview + Introduction of Journalist + View regarding the detective.		
	33		Explanation (window + situation)		
	34		End (max dies + change of thin king) + Copy work (Textual Question +VBQ) "Never Judge a book by its cover"		
	35	Modals	Explanation (All types of modal verbs +use +specification + exercise)		
	36	Diary of Anne Frank	Overview & explanation of the condition of Jews		
	37		Early life/ School life		
	38		Explanation of Annie's view/ Mr. Keesing/ how they managed the situation		
	39		Copy work (Textual question + LAT + SATQ)		
	40	The Ball Poem	Explanation of the poem & summary		
	41		Copy work (reference to context + SATQ)		
	42	The Hundred Dresses - I	Introduction of the Girl Wanda		
	43		Explanation (discrimination of the lesser number by majority + how student tease heart change occurs)		
	44		Copy work (VBQ + Text Question)		
	45	The Hundred Dresses - II	Explanation of rules of drawing compt. + Wanda leave the school		
	46		Wanda announced the winner/ her feeling/ reaction of other students + change of attitude of Peggy & Maddie		
	47		Letter + Copy work (Text question + SAT)		
	48	A question of Trust	Introduction of the forest/ Danby plans to steal at shot over Grange		
	49		Failure of plan + Introduction of the lady		
	50		Discussion + Copy work (LAT Question)		

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	51	Amanda	Explanation of the poem + Summary		
	52		Copy work (reference to context +SAT Question)		
	53	Footprints without Feet	Explanation (Introduction of the scientist Griffin)		
	54		Robbery + Stay in the Inn		
	55		Griffin's truth revealed		
	56		Copy work (LAT Question) + VBQ – Misuse of Sci./ Character sketch of Griffin + SAT question		
	57	Story Writing	Format explanation (Intro. + Climax + Solution +Moral +Model question +Practice question		
	58	Subject Verb agreement	Discussion of the rules		
	59		Common error + exercises		
	60	Tenses	Tenses formula/ Types/ Common error		
	61		Exercise & explanation + question to practice		
	62	The making of a Scientist	Introduction of theme + explanation		
	63		Support by mother + Ebright determination		
	64		Copy work (VBQ + LAT Question)		
	65	Glimpses of India	A Baker from Goa: Explanation of the chapter about baker		
	66		Question + Explanation		
	67		Coorg: Explanation (Trait of people/ culture) +Long answer type question		
	68		Tea from Assam: Beauty of Assam		
	69		Copy work (LAT Question)		
	70	Mijbil the Otter	Explanation (Overview on pet/ how narrator acquires Mijbil)		
	71		Mijbil's various antics		
	72		Mijbil on the plane +Important question and answer		
	73		Mijbil in London		
	74		Mijbil in London		
	75		Copy work (VBQ + Textual question) affection to pets/ care of pets.		

TERM - II

No. of Periods : 42

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	1	Diary Entry	Revision of Diary Entry (Format + Method) Copy work (Exercise)		
	2	The Necklace	Explanation + Overview (Nature of Matilda + Borrowing of Necklace + Dance)		
	3		Loss of Necklace + Change in fortune +change in their life/ regret		
	4		Finds out truth + regret		
	5		Copy work (Text Question + VBQ)		
	6	Revision of Indirect speech	Direct to In direct speech		
	7		Dictate rules of statement of speech + Copy work (Exercises to practice) Fill ups + Conversion		
	8	The Trees	Explanation and Summary		
	9		RTC and short answer type question		
	10	Animals	Explanation and Summary		
	11		Explanation of the 2 nd part + Copy work (RTC + SAT)		
	12	The Hack Driver	Overview & introduction of young lawyer/ His task		
	13		Meeting with Oliver Lutkins and the way he was fooled		
	14		Discovered that he was fooled by Lutkins		
	15		Copy work (VBQ + LAT +Textual Question)		
	16	Fog	Explanation & Summary + reference to context + SAT Question		
	17	Madam Rides the bus	Overview +Explanation + Introduction of Valli and her desire to take a ride on the bus		
	18		Plans and enjoyment in the bus		
	19		Experience with the cow		
	20		Return + Copy work (LAT Question)		
	21	Active & Passive	Explanation of Rules		
	22		Conversion of Active to Passive + Exercises		
	23	The tale of custard Dragon	Explanation of the poem and Summary		
	24		Copy work (VBQ + reference to context + SAT)		
	25	The Sermon at Benares	Introduction of Gotami and her problem		
	26		Buddha's teaching on acceptance of death		
	27		Copy work (LATQ +VBQ)		

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	28	For Anne Gregory	Explanation and Summary of the poem		
	29		Moral + Copy work (RTC + SATQ)		
	30	Bholi	Explanation of the theme + Introduction of Bholi/ Bholi's childhood		
	31		Change in Bholi she was to be married		
	32		Copy work – question/ answer + VBQ – Education played an important role		
	33		Problem solving		
	34	The Book that saved the Earth	Explaining Martian plan of invasion of Earth/ Tank's character sketch		
	35		Martian in Library		
	36		Misinterprets		
	37		Abandons plan + Copy work (VBQ + LAT)		
	38	The Proposal	Overview + introducing main characters		
	39		Desire of Lomov and Natalia to get married		
	40		Complication + Fights – marriage getting cancelled		
	41		Problem solved + Copy work (VBQ + Character sketch)		
	42		(SATQ + LATQ)		

SYLLABUS FOR MIDTERM					
		Writing	Letter to Editor/ Placing Order/ Article Writing (8)		
			Story Writing (10)		
		Grammar	Fill in the blanks with determiners/ articles modals/ tenses (4)		
			Jumbled sentence (4)		
			Editing (Error correction) (4)		
		Literature (30)	First flight – I to VII (Stories + Poem)		
			Foot prints – I to VI		
SYLLABUS FOR POST MID TERM					
		Writing	Letter to Editor/ Article Writing/ Diary Entry (8)		
			Story Writing (10)		
		Grammar	Fill in the blanks with direct/ indirect/ articles/ preposition/tenses (4)		
			Jumbled sentence (passive voice/ Imperative/ Interrogative/ statement) (4)		
			Omission (Articles/ Preposition) (4)		
		Literature (30)	First flight – whole book		
			Foot prints – whole book		

MATHEMATICS

TERM - I

No. of Periods : 86

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	1	CHAPTER – 1 REAL NUMBERS	Introduction		
	2		Euclid's Division Lemma : Eg. 1, 2, 3, 4 : Ex 1.1 ; Q 1(i), Q2		
	3		Euclid's Division Lemma : Ex 1.1 : Q1 (ii), (iii) ; Q3		
	4		The Fundamental Theorem of Arithmetic : Eg 7, 8		
	5		Ex 1.2 : Q1, 2, 3		
	6		Revisiting Irrational Numbers : Eg 9, 10, Ex 1.3 ; Q1, Q2, Q3(iii)		
	7		Revisiting Rational Numbers and their decimal expansions : Ex 1.4 : Q1 ; R.S. Agarwal : Eg1, 7, 8, 9		
	8		R.S. Agarwal : Eg 12, Ex 1B : 5Q and MCQ		
	9	CHAPTER – 2 POLYNOMIALS	Introduction : Ex 1.1		
	10		Relationship between zeroes and co-efficient of a polynomial : Ex 2.2 Q1 (iii), (iv), (v) and Q2		
	11		Division Algorithm for Polynomials : Eg 8, 9 Ex 2.3 : Q3, Q4, Ex 2.4 : Q4		
	12		Ex 2.3 : Q1, Q2		
	13		R.S.A. : Eg 7, 8 (Pg. 47), Ex 2A : Q19, 20, 21		
	14		R.S.A. : Eg 8, 10, 11, Ex. 2B : Q12, 13		
	15		R.S.A. : R.S.A. Ex 2B : Q17, 18, 19		
	16		R.S.A. : Ex 2C : Q13, 16 MCQ Q15, 16, 17, 19, 26 (Pg. 63), Q17, 18, 20 (Pg. 70)		
	17	CHAPTER – 3 LINEAR EQUATIONS IN TWO VARIABLES	Introduction		
	18		Algebraic Methods of solving a pair of Linear equations : Elimination Method : Ex 3.4, Q1		
	19		Substitution Method : Ex 3.3 Q1, 2		
	20		Cross – multiplication method : Ex 3.5 : Q1, Q3		
	21		Graphical Method : NCERT : Eg. 4, Ex 3.2 : Q7, Ex 3.7 : Q6		
	22		Conditions for solvability of linear equations Ex 3.5 : Q2 (i), (ii) + R.S.A. : Ex 3D : Q17, 19, 21, 23		

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on	
	23		Equations Reducible to a pair of linear equations in two variables : Ex 3.6 : Q1			
	24		Word Problem : NCERT (C.W. 5Q + H.W. 4Q)			
	25		Continued			
	26		Continued			
	27		R.S.A. Solve for x and y Eg. 4 (Pg. 91), Eg 9, 10, 18, 19 H.W. Eg 23, Ex 3B : Q5, 15, 17			
	28		R.S.A. Ex 3B : Q32, 46 NCERT Ex 3.7 : Q7 (I to v)			
	29		Word Problems : R.S.A. (5Q)			
	30		Continued : 5Q			
	31		CHAPTER – 4 QUADRATIC EQUATIONS	Introduction : Standar form of Q.E., Ex 4.1 : Q1		
	32			Solve : Factorisation Method (5Q)		
	33	Factorisation Method (5Q)				
	34	Completing the square (4Q)				
	35	Quadratic formula method (4Q)				
	36	Quadratic Formula method (4Q)				
	37	Nature of roots (5Q)				
	38	Word Problems NCERT				
	39	Continued NCERT				
	40	R.S.A. & Sample Problems : Word Problems (4Q)				
	41	Continued (4Q)				
	42	Continued (4Q)				
	43	CHAPTER – 5 INTRODUCTION TO TRIGONOMETRY		Introduction : Trigonometric Rations Ex 8.1		
	44		Continued			
	45		R.S.A. Ex 10 (8Q)			
	46		Trigonometric Ratios of Some specific angles Eg 6, 7, 8 Ex 8.2			
	47		R.S.A. : Ex 11 (C.W. 5Q + H.W. 5Q)			
	48		Trigonometric Rations of Complementary Angles Ex 8.3			
	49		R.S.A. : Eg (Pg 561), Eg 8, Ex 12 : Q5(vi), Q15			
	50		Identities Ex 8.4 (5Q) NCERT			
	51		Identities Ex 8.4 (5Q) NCERT			
	52		R.S.A : Identities (4Q)			
	53		Continued (4Q)			
	54		Continued (4Q)			
	55	CHAPTER – 6 HEIGHTS AND DISTANCES	Eg. 1, 2, 3, 4 NCERT Pg 198			
	56		Eg 5, 6, 7, 8, Ex 9.1 : Q1, 2			
	57		Ex 9.1 : Q3, Q4, Q5, Q6, Q7			

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	58		Ex 9.1 : Q8, Q9, Q10, Q11		
	59		Ex 9.1 : Q12, Q13, Q14, Q15		
	60		R.S.A. (C.W. 4Q + H.W. 2Q)		
	61		R.S.A. (C.W. 4Q + H.W. 2Q)		
	62	CHAPTER – 7	Mean : (i) Direct Method (ii) Assumed Mean Method		
	63		Step Deviation Method		
	64		Mean is given, thus find the value of f : and find (m and n)		
	65		Median, Single missing and double missing value		
	66		Mode		
	67		Less than 0 give		
	68		More than 0 Give		
	69	CHAPTER – 8 PROBABILITY	Dice, Marble		
	70		Coins, Cards		
	71		R.S.A.		
	72	CHAPTER – 9 CIRCLES	Theorem 10.1, 10.2, Ex 10.1 : Q1, 2, 3		
	73		Eg. 1, 2, 3		
	74		Ex 10.2 : Q1, 2, 3, 4, 5, 6, 7		
	75		Ex 10.3 : Q8, 9, 10, 11		
	76		Ex 10.3 : Q12, 13, R.S.A. (4Q)		
	77		R.S.A. : (5Q)		
	78	CHAPTER – 10 CO-ORDINATE GEOMETRY	Distance Formula		
	79		Distance Formula (NCERT + R.S.A) Ex 7.1		
	80		Distance Formula (NCERT + R.S.A) Ex 7.1		
	81		Section Formula (NCERT + R.S.A) Ex 7.2		
	82		Section Formula (NCERT + R.S.A) Ex 7.2		
	83		Section Formula		
	84		Area of Δ (NCERT + R.S.A.) Ex 7.3		
	85		Area of Δ (NCERT + R.S.A.) Ex 7.3		
	86		Area of Δ		

TERM - II

No. of Periods : 52

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	1	CHAPTER – 6 TRIANGLES	Introduction, similar figures, Ex – 6.1 Q. 1, 2, 3		
	2		Basic proportionality theorem and its converse, Ex – 6.2 Q. 1, 2		

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	3	CHAPTER – 6 TRIANGLES	Ex – 6.2 Q. 4, 5, 7, H.W. Ex – 6.2 Q. 3, 6, 8, e.g. 3		
	4		Ex – 6.2 Q. 9, 10, e.g. 2		
	5		Criteria for similarity of triangles e.g. 4, 5, 6, 7		
	6		Ex – 6.3 Q. 1, 2, 3 H.W. Ex- 6.3 Q. 4, 6		
	7		Ex – 6.3 Q. 5, 6, 8, 11, 13, 15 H.W. Ex- 6.3 Q. 4, 10, 12, 14		
	8		Area theorem, Ex – 6.4, Q. 1, 2, 8, 9		
	9		Ex – 6.4 Q. 3, 4, 5, 7 e.g. 9, H.W. Q. 6		
	10		Pythagoras theorem, converse of Pythagoras theorem, e.g.11, Ex- 6.5 Q. 1 H.W. Ex- 6.5 Q. 2 4, 5		
	11		Ex – 6.5 Q. 6, 7, 14, 15, H.W. Ex– 6.5 Q. 8, 10, 17		
	12		e.g. 12, 13, 14, Ex – 6.6 Q. 3, 4, 5		
	13		R.S.A. pg. 355 – e.g. 3, 23, 27, pg. 381 e.g. 10, 17, 28, 29 (.C.W. & H.W.)		
	14		Ex – 7 B Q. 7, 10, 12, pg. 412 e.g. 13, 15, Ex – 7 C Q. 3, 4, 9, 11		
	15		R.S.A. pg. 418 theorem 2, 3, pg. 426, e.g. 11, 12, 15, 17, 19		
	16		Pg. 432 e.g. 22, 23, Ex – 7Q. 8, 15, 17, 19		
	17	CHAPTER – 5 ARITHMETIC PROGRESSION	Introduction, Ex – 5.1 Q. 1, 2, 3, 4		
	18		n^{th} term of an A.P., Ex – 5.2 Q. 2 (i), Q3. (i), (v) Q4., Q6.		
	19		Ex – 5.2 Q. 7, 8, 11, 15, 17, H.W. Ex – 5.2 Q. 5, 10, 19, 20, e.g. 4, 5, 6, 7, 8, 9, 10		
	20		Ex – 5.2 Q. 12, 13, 14, 15, 18		
	21		Sum of first n terms of an A.P. e.g. 12, 13, 16		
	22		Ex – 5.3 Q. 1, 2, 3 H.W. Ex – 5.3 Q3. (ii), (iv), (vi), (viii)		
	23		Ex – 5.3 Q. 4, 5, 6, 7, 8, 9, 10		
	24		Ex – 5.3 Q. 11, 12, 13, 14, 15, 16, H.W., Ex – 5.3 Q. 17, 18, 19, 20		
	25		R.S.A. pg. 251 e.g. 12, 13, 17, 18, 19, 20,		
	26		R.S.A. pg. 263 e.g. 3, 4, Ex – 5 B Q. 1, 12		
	27	R.S.A. pg. 269 e.g. 13, 14, 16, 19, 20, H.W. e.g. 21 Ex – 5 c Q6. (iii), Q. 19, 38, 20, Ex – 5 D Q. 27.			

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	28	CHAPTER –12 AREA RELATED TO CIRCLES	Introduction, perimeter and area of a circle Ex – 12.1 Q. 111, 2, 4, 5, e.g. 1		
	29		Area of sector and segment of a circle: formulae and Ex –12.2 Q. 1, 2, 3 H.W. e.g. 2		
	30		Ex – 12.2 Q. 4, 5, 9, 10, 13 H.W. e.g. 3, Ex – 12.2 Q. 6, 7, 8, 11, 12		
	31		Areas of combination of plane figures: e.g. 5 Ex – 12.3 Q. 4, 5, 7, H.W. q. 2, 3, 11, 12, 14		
	32		Ex- 12.3 q. 1, 6, 8, 9, 10, 13, 15, 16, H.W. e.g. 4, 6		
	33		R.S.A. pg. 683 e.g. 7, 8, 11, 12, 17, 11, 12, 13, [Q4. For H.W.]		
	34		R.S.A. E.G. 16, 18, Ex – 16 A Q. 5, 16, 26, 38, 43, 45, 46, [Q4. For H.W.]		
	35		R.S.A. Ex- 16A Q. 5, 9, 63, 64		
	36	CHAPTER – 13 SURFACE AREAS AND VOLUME	Introduction: formulae of S.A. and volume of solid figures		
	37		Ex – 13.1 Q. 1, 2, 3, 4, H.W. e.g. 12		
	38		Ex – 13.1 Q. 5, 6, 7, 9 H.W. Q. 8		
	39		Ex – 13.2 Q. 1, 2, 3, 4, H.W. e.g. 5, 6, 7		
	40		Ex – 13.2 Q. 5, 6, 7, 8		
	41		Conversion of solid from one shape to another: Ex – 13.3 Q. 1, 2, 3, 4, 5 H.W. e.g.8, 9, 10		
	42		Ex – 13.3 Q. 6, 7, 8, 9, e.g. 11		
	43		Frustum of a cone: Ex – 13.4 Q. 1, 2, 3 e.g. 12 H.W. e.g. 13, 14, Ex – 13.4 Q3.		
	44		Ex – 13.4 Q. 4, 5, Ex- 13.5 Q. 1, 2		
	45		R.S.A. pg. 747 e.g. 5, 6, 17, Ex – 17 A Q. 2 30		
	46		R.S.A. pg. 767 e.g. 4, 5, 8, 11, 15, Q. 21, 22, 24, 28		
	47		Ex –17 B Q. 28, 30, pg. 790 e.g. 3, 8, 9, 10		
	48	Ex – 17 C Q. 9, 22, Ex – 17 D Q. 30, 38, 40			
	49	CHAPTER – 11 CONSTRUCTIONS	Division of a line segment: Ex – 11.1 Q. 1, H.W. Q2.		
	50		To construct a triangle similar to a given triangle as per given scale factor, Ex – 11.1 Q. 33, 4, 6, H.W. Ex – 11.1 Q. 2, 5, 7, e.g. 1, 2		
	51		Construction of tangents to a circle: Ex – 11.2 Q1, 2, 3, 5		
	52		Ex – 11.2 Q. 4, 6 R.S.A. pg. 522 e.g. 2, 6, 8,		

SCIENCE

PHYSICS

TERM - I

No. of Periods : 31

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on	
	1	Chapter – 1 : ELECTRICITY	Electric charge, conductors and insulators			
	2		Electrical potential and potential difference, numericals			
	3		Electric current, electric circuit			
	4		Numericals, on electric current			
	5 & 6		Ohm's law and electrical resistance, numericals			
	7		Combination of resistances			
	8		Numericals on resistances			
	9		Heating effect of current, numericals			
	10 & 11		Electric power, numericals			
	12 & 13		Numericals and recapitulation			
	14		Chapter – 2 : MAGNETIC EFFECT OF ELECTRIC CURRENT	Magnetism, magnetic field and magnetic field lines		
	15			Magnetic effect of current		
	16	Magnetic field of a straight current – carrying conductor				
	17	The Oersted's experiment				
	18	Magnetic field due to a circular loop of current carrying wire				
	19	Magnetic field due to a current carrying solenoid				
	20	Magnetism in medicine (Human Beings)				
	21	Force on a current carrying conductor placed in a magnetic field				
	22	Electric DC Motor				
	23	Electromagnetic Induction				
	24	Electrical Generator				
	25	Domestic Electric circuit				
	26 & 27	Chapter – 3 : Sources of Energy		Characteristics of good sources of energy, fuel, non-renewable sources of energy, renewable sources of energy.		
	28		Conventional sources of energy			
	29 & 30		Improvement in technology for using conventional sources of energy, alternative or non-conventional sources of energy			
	31		Environmental consequences, doubt clearing			

TERM - II

No. of Periods : 21

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	1	Chapter – 4 : REFLECTION AND REFRACTION OF LIGHT	Nature of light, reflection of light, nature of images formed by plane mirrors		
	2 & 3		Spherical mirrors and their terminology, formation of images by concave mirrors		
	3		Formation of images by convex mirrors		
	4		Sign conventions for concave and convex mirrors		
	5		Refraction of light, refraction through glass slab		
	6		Effects of refraction of light, refraction through in spherical lenses		
	7		Image formation by lenses (Ray Diagram)		
	8		Sign conventions for lenses, lens formula		
	9		Magnification + Numericals		
	10		Power of Lens + Numericals		
	11		Numericals on Mirror Formula and Lens Formula		
	12		Numericals on Mirror Formula and Lens formula		
	13	Chapter – 5 : HUMAN EYE AND COLOURFUL WORLD	Human eye, introduction		
	14 & 15		Defects of vision and correction		
	16 & 17		Advantages of having two eyes in human, refraction of light through glass prism		
	18		Dispersion of light through prism, formation of rainbows		
	19		Atmospheric Refraction		
	20		Scattering of light		
	21		Recapitulation and doubt clearing		

CHEMISTRY**TERM - I**

No. of Periods : 42

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	1	Chapter – 1 Chemical Reaction and Equations	Chemical reaction and its characteristics		
	2		Chemical equations and writing chemical equations and its balancing		
	3		Continue..... subtopics		
	4		Types of chemical reactions – combination reaction		

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on	
	5		Decomposition reaction (3 types), Thermal decomposition			
	6		Electrolysis			
	7		Phytolysis			
	8		Displacement reaction			
	9		Double displacement reaction			
	10		Subtopics – oxidation and reduction			
	11		Continued.....			
	12		Rancidity and corrosion			
	13		Chapter – 2 Acid, Bases and Salt	Subtopic – definition of Acid, bases and indicators		
	14			How do acid and bases react with metals?		
	15			Reaction of metals carbonates and metal hydrogen carbonates with acid		
	16			Reactions of acids and bases, metals oxides with acid and non metallic oxides with base.		
	17	Acids contains H ⁺ ions and bases contains OH ⁻ , They produce these in presence of water.				
	18	Continued.....				
	19	PH scale and universal indicators				
	20	Importance of PH in everyday life				
	21	Continued.....				
	22	Salts and its type, Strong acid salt, Basic salt Neutral salt				
	23	Common salt, Sodium hydroxide				
	24	Bleaching powder, Baking soda				
	25	Washing soda, Plaster of paris				
	26	Hydrated salt				
	27	Chapter – 13 Metals and Non metals		Subtopics – Metals physical properties		
	28		Non metals and its physical properties			
	29		Subtopic – chemical properties of metals Reaction of metals with oxygen			
	30		Continued.....			
	31		Reactions of metals with water			
	32		Reactions of metals with acids			
	33		Reaction of metals salt with metal and reactivity series			
	34		Continued.....			
	35		Electrovalent bonding and electron dot structure (e.g. NaCl, MgCl ₂)			
	36		Properties of ionic compound			

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	37		Occurrence of metals and its ores		
	38		Enrichment of ores + extracting		
	39		Metals low in the activity series		
	40		Extracting metals in the middle of the activity series		
	41		Extracting metals towards the top of the activity series		
	42		Refining of metals, Corrosion and prevention from corrosion		

TERM - II

No. of Periods : 30

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	1	Chapter – 4 Carbon and its Compound	Subtopic – bonding in carbon, The covalent bond		
	2		Continued.....		
	3		Versatile nature of carbon		
	4		Saturated and unsaturated carbon compounds		
	5		Benzene ring and cycloalkane		
	6		Function group		
	7		Function group		
	8		Homologous series		
	9		Chemical properties of carbon compound Combustion, Complete and incomplete combustion		
	10		Oxidation, Addition		
	11		Substitution reaction and additional question		
	12		Ethanol and its properties		
	13		Continued.....		
	14		Properties of ethanoic acid		
	15		Continued.....		
	16		Soap and detergent		
	17		Continued.....		
	18		Practical (Lab. Activity)		
	19	Chapter – 5 Periodic classification of Elements	Introduction / Dobereiner's Triads		
	20		Newland's law of octave		
	21		Mendeleev's Periodic table		
	22		Achievements of Mendeleev's periodic table		

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	23		Limitations of Mendeleve's classification		
	24		The modern periodic table and its introduction		
	25		Characteristics of period in period table		
	26		Continued.....		
	27		Characteristics of group		
	28		Continued.....		
	29		Activity - 5.8, 5.9, 5.10, 5.11		
	30		Intext question page no. 90 and exercise questions		

BIOLOGY

TERM - I

No. of Periods : 43

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	1		Introduction of Life Processes		
	2		Types of nutrition		
	3		Photosynthesis and its events		
	4		Stomatal apparatus and heterotrophic nutrition		
	5		Nutrition in Amoeba		
	6		Nutrition in Paramecium & Parts of Human Digestive System		
	7		Nutrition in human		
	8		Nutrition in Human continued		
	9		Breakdown of glucose by various pathways		
	10		Respiration continued.....		
	11	Chapter – 6 Life Processes	Human respiratory system and exchange of gases in plants and animals		
	12		Transport of O ₂ and CO ₂ and mechanism of breathing		
	13		Transportation in human beings – blood		
	14		Blood vessels and maintenance by platelets		
	15		Human heart and lymph		
	16		Double circulation in human and blood pressure		
	17		Transportation in plants		
	18		Human excretory system		
	19		Structure of Nephron and its working		
	20		Working of Nephron continued and excretion in plants		

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	21	Chapter – 7 Control and Coordination	Introduction and types of receptor		
	22		Neuron structure and function		
	23		Nervous system		
	24		Reflex action		
	25		Human brain		
	26		Human Brain continued.....		
	27		Human Brain and Spinal Cord		
	28		Co-ordination in plants and functions of different Phyto hormones		
	29		Tropism and its types		
	30		Activity related to tropism		
	31		Non-growth movement in plants		
	32		Chemical co-ordination in animals		
	33		Chemical co-ordination in animals and feedback mechanism		
	34		Chapter – 15 Our Environment	Introduction and Types of waste	
	35	Ecosystem and its components			
	36	Trophic level and flow of energy			
	37	Ozone depletion			
	38	Managing garbage			
	39	Chapter – 16 Management of Natural Resources	Introduction and use of 5R's, need to manage our resources		
	40		Forest and wild life, stake holders		
	41		Sustainable management		
	42		Water and Dams		
	43		Water harvesting, coal and petroleum		
			Revision for Mid Term Exam		

TERM - II

No. of Periods : 28

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	1		Mid term question paper – question answer discussion		
	2		Mid term answer sheets will be shown		
	3	Chapter – 8 How Do Organism Reproduce?	Introduction and DNA copying		
	4		Importance of variation		
	5		Modes of reproduction, fission and budding		
	6		Fragmentation, regeneration and spore formation		

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on	
	7		Vegetative propagation			
	8		Sexual reproduction in flowering plants			
	9		Double fertilisation in plants			
	10		Reproduction in human beings – Male reproductive system			
	11		Female reproductive system			
	12		Menstruation and role of placenta			
	13		Reproductive health			
	14		Buffer period and doubt clearance			
	15		Chapter – 9 Heredity and Evolutions	Heredity, accumulation of variation during reproduction		
	16			Mendel's monohybrid cross		
	17			Mendel's dihybrid cross		
	18			Sex determination		
	19			Blood group and co dominance		
	20			Evolution with illustrations		
	21	Acquired and inherited traits, origin of life on earth				
	22	Speciation and its factors				
	23	Evolution and classification, tracing evolutionary relationships				
	24	Fossils				
	25	Evolution by stages, evolution of wild cabbage				
	26	Evolution should not be equated with progress				
	27	Human evolution				
	28	Buffer period and doubt clearing session				
			MOCK EXAMS			

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ECONOMICS

TERM - I

No. of Periods : 20

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	1.	DEVELOPMENT	Prior knowledge, difference between development and growth, different development goals, intext questions of page no. 4, 8, 6, sum up.		
	2.		Prior knowledge, conflicting developmental goals, comparison of two different countries or states, average income method & its limitation, sum up.		
	3.		Prior knowledge, Human Development, Index, notes, sum up.		
	4.		Prior knowledge, Income and other goals sustainable development, sum up.		
	5.		Prior knowledge, sustainable development through examples, notes, sum up.		
	6.		Doubt clearance through extra-marks.		
	7.		Doubt clearance through extra-marks.		
	8.		Framing of 1 mark questions.		
	9.		Test of chapter – 1		
	10.	CONSUMER RIGHTS [SUB. ENRICHMENT]	Prior knowledge, Need of consumer rights, consumer movement in India, consumer rights, sum up.		
	11.		Prior knowledge, judicial system against consumer exploitation, Discussion on the content of project, consumer duties, warm –up.		
	12.	SECTORS OF INDIAN ECONOMY	Prior knowledge, Need of dividing economy into sectors, Three types of sectors, Difference between Primary, Secondary & Tertiary sectors and activities, sum up.		
	13.		Prior knowledge, comparing the three sectors, GDP and its def., Historical change in sectors, sum up.		
	14.		Prior knowledge, Notes, Rising importance of tertiary sector, sum up.		
	15.		Prior knowledge, unemployment, ways to create employment in rural and urban areas, NREGA 2005, sum up.		
	16.		Prior knowledge, Right to work, other division of sectors – on the basis of ownership, sum up.		
	17.		Prior knowledge, How to protect workers in unorganized sector, Doubt clearance, sum up.		

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	18.		Prior knowledge, Doubt clearance through Extra mark.		
	19.		Framing of 1 mark question.		
	20.		Test of chapter – 2		

TERM - II

No. of Periods : 14

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	1.	MONEY AND CREDIT	Prior knowledge, Barter system of exchange, Problems faced in this system, Introduction of money in the economy, sum up.		
	2.		Prior knowledge, Functions and need of money, medium of exchange, sum up.		
	3.		Prior knowledge, Modern forms of money, sum up.		
	4.		Prior knowledge, notes, sum up.		
	5.		Prior knowledge, Loan activities of banks, Role of credit in development Def. of credit, sum up.		
	6.		Prior knowledge, Terms of credit, Difference between formal and informal credit sources, self help groups, sum up.		
	7.		Prior knowledge, Notes, doubt clearance, sum up.		
	8.		Prior knowledge, Economic condition before 1991, Need to change economic policy, New Economic policy (1991) – LPG, sum up.		
	9.		Prior knowledge, L (Liberalisation), P (Privatisation), G (Globalisation), steps taken to implement new economic policy, sum up.		
	10.		Prior knowledge, Different ways to globalize economy, MNCs – its def., How MNCs control economy of a country, sum up.		
	11.		Prior knowledge, Different ways to increase foreign investment, factors that have enabled globalization, world trade, organization, sum up.		
	12.		Prior knowledge, current debate on trade practices, impact of globalization in India, sum up.		
	13.		Prior knowledge, Notes, doubt clearance, sum up.		
	14.		Doubet clearance through Extra marks.		

GEOGRAPHY

TERM - I

No. of Periods : 36

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	1.	RESOURCE AND DEVELOPMENT	Prior knowledge, Introduction, Classification, Sum up		
	2.		Prior knowledge, Types on the basis of status of development, Sustainable development, Sum up		
	3.		Prior knowledge, Rio-de-Janeiro earth summit – 1992, Agenda 21, Resource planning – definition, Sum up		
	4.		Prior knowledge, Resource planning, Steps to resource planning, Conservation of resource, Sum up		
	5.		Prior knowledge, Land use and pattern, Land degradation and conservation measures, Sum up		
	6.		Prior knowledge, Soil as a resource\soil types and distribution, Sum up		
	7.		Prior knowledge, Soil erosion and soil conservation, Sum up		
	8.		Doubt clearance		
	9.		Re-cap of chapter		
	10.		Map work		
	11.	WATER RESOURCES	Prior knowledge, Introduction and water scarcity, Sum up		
	12.		Prior knowledge, Water conservation and management, Sum up		
	13.		Prior knowledge, Multipurpose river valley projects and integrated water resource management, Sum up		
	14.		Prior knowledge, Hydraulic structure in ancient India, Rain water harvesting, Sum up		
	15.		Prior knowledge, Roof tapping, Bamboo dry irrigation system, Sum up		
	16.		Doubt clearance		
	17.	AGRICULTURE	Prior knowledge, Introduction, Types of farming and primitive farming, Sum up		
	18.		Prior knowledge, Intensive subsistence farming and commercial farming, Sum up		
	19.		Prior knowledge, Cropping pattern, Rabi, Kharif, Soil, Sum up		

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	20.		Prior knowledge, Major crops – Rice, wheat, millets, maize, Sum up		
	21.		Prior knowledge, Pulse, sugarcane, Oil seeds, Sum up		
	22.		Prior knowledge, Tea coffee, horticulture and rubber, Sum up		
	23.		Prior knowledge, Fiber crops, cotton jute, Sum up		
	24.		Prior knowledge, Technological and institutional reforms, Sum up		
	25.		Prior knowledge, Contribution of agriculture to the National economy, Employment and out put, Sum up		
	26.		Prior knowledge, Impact of globalization on agriculture, Sum up		
	27.		Doubt clearance		
	28.		MINERALS AND ENERGY RESOURCES	Prior knowledge, Introduction and classification of minerals, Sum up	
	29.	Prior knowledge, Mode of occurrence – veins, lodes, layers, placer deposits, Sum up			
	30.	Prior knowledge, Ferrous minerals – iron, manganese, copper etc, Sum up			
	31.	Prior knowledge, Conservation of minerals Energy resources, Conventional and non conventional energy resources, Sum up			
	32.	Prior knowledge, Energy resources – cool types, Sum up			
	33.	Prior knowledge, Petroleum, natural gas, electricity, Sum up			
	34.	Prior knowledge, Non conventional resources, Atomic, solar, wind, power, Sum up			
	35.	Prior knowledge, Bio gas, tidal, geothermal Conservation of energy resources, Sum up			
	36.	Doubt clearance			

TERM - II

No. of Periods : 21

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	1.	MANUFACTURING INDUSTRIES	Prior knowledge, Introduction, Importance of manufacturing, Sum up		
	2.		Prior knowledge, Contribution of industry to national economy and industrial location, Sum up		
	3.		Prior knowledge, Classification of industries, Sum up		

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on	
	4.		Prior knowledge, Agro based industries. (cotton and jute textile), Sum up			
	5.		Prior knowledge, Sugar industry, Iron and steel industry, Sum up			
	6.		Prior knowledge, Aluminium smelting, Chemical and fertilizer industry, Sum up			
	7.		Prior knowledge, Cement, Auto mobile, IT, Sum up			
	8.		Prior knowledge, Industrial pollution and environmental degradation, Sum up			
	9.		Prior knowledge, Control of environmental degradation, Sum up			
	10.		Prior knowledge, NTPC, Sum up			
	11.		Doubt clearance			
	12.		Map work			
	13.		LIFE LINES OF NATIONAL ECONOMY	Prior knowledge, Introduction and reason for pre-requisites for fast development, Sum up		
	14.			Prior knowledge, Mode of transport, Sum up		
	15.			Prior knowledge, Roadways, Railways, Sum up		
	16.	Prior knowledge, Pipelines, Water ways and sea ports, Sum up				
	17.	Prior knowledge, Airways, air ports (Domestic, International), Sum up				
	18.	Prior knowledge, Communication, Sum up				
	19.	International trade and tourism as a trade				
	20.	Doubt clearance				
	21.	Map work				

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HISTORY & POLITICAL SCIENCE

TERM - I

No. of Periods : 63

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	1.	CH – 1 POLITICAL SCIENCE – POWER SHARING	Introduction and checking of prior knowledge		
	2.		Case study of Belgium.		
	3.		Case study of SriLanka, Majoritarianism.		
	4.		Steps to check conflict between different communities in Belgium.		
	5.		Why is power sharing desirable?		
	6.		Forms of power sharing.		
	7.		Differences between the steps taken by the Belgian and SriLankan government.		
	8.		Conclusion and discussion on questions.		
	9.	CH – 1 HISTORY - THE RISE OF NATIONALISM IN EUROPE	Spread of Nationalism in Europe.		
	10.		Measures and practices of revolutionaries.		
	11.		Expeditions of Napoleon and Civil code of 1804.		
	12.		Political condition of Europe before emergence of Nationalism.		
	13.		Aristocracy, new middle class, Liberal Nationalism.		
	14.		Romantic Imagination and Nationalist feeling.		
	15.		Hunger, hardship and popular revolts.		
	16.		Revolution of liberals.		
	17.		Unification of Germany.		
	18.		Unification of Italy.		
	19.		Merging of English, Scottish and Wales region.		
	20.		Visualizing the Nation through symbols e portrays.		
	21.		Nationalism and Imperialism.		
	22.		Conclusion and recap.		
	23.		Discussion on important board based questions.		
	24.	CH – 2 POLITICAL SCIENCE – FEDERALISM	Introduction and prior knowledge.		
	25.		Features of federalism.		
	26.		Routes to form federations.		

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on	
	27.		What makes India a federation?			
	28.		How is federalism practiced in India?			
	29.		How did India adopt federalism? Through formation of linguistic state. Through adopting language policy. Centre and state relation.			
	30.		Decentralization, subject list.			
	31.		Conclusion and discussion on important questions.			
	32.		CH – 15 HISTORY – NATIONALISM IN INDIA	First World War, a reason of emergence of Nationalism in India. The idea of Satyagraha.		
	33.	Rowlatt Act, Jallianwala Bagh massacre.				
	34.	Non-cooperation Movement reasons, its withdrawal and impacts.				
	35.	Non-cooperation Movement in towns, countryside.				
	36.	Non-cooperation (Swaraj) Movement in plantations.				
	37.	Background of Civil Disobedience Movement.				
	38.	Salt March and Civil Disobedience Movement.				
	39 & 40	View of the participants – <u>Rich peasants, poor peasants, industrialists, Workers.</u>				
	41 & 42	Limitations of Civil Disobedience Movement.				
	43 & 44	The sense of collective belonging.				
	45.	Conclusion of the chapter.				
	46.	Discussion on important questions.				
	47.	CH – 4 POLITICAL SCIENCE – GENDER, RELIGION AND CASTE		Gender, public and private division of gender.		
	48.			Condition of women World Wide.		
	49.		Political representation of women.			
	50.		Expression of religious differences.			
	51.		Communalism and its various forms.			
	52.		Secular state, India as a secular state.			
	53.		Caste inequalities in India.			
	54.		Removal of caste inequalities and present status.			
	55.		Caste in politics.			
	56.		Politics in caste.			
	57.		Conclusion and discussion on important questions.			
	58 - 63		Revision for Mid Term Examination.			

TERM - II

No. of Periods : 35

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	1.	CH – 4 HISTORY – THE MAKING OF A GLOBAL WORLD	Silk Routes and the world, Food Travel.		
	2.		Conquest disease and trade.		
	3.		A world economy takes shape.		
	4.		Why was 19 th century world economy considered as an agrarian economy? Role of Technology.		
	5.		Colonization of Africa, Rinderpest.		
	6.		Indentured labour migration from India.		
	7.		Indian entrepreneurs abroad, Indian Trade and colonization.		
	8.		Wartime transformations, post war recovery.		
	9.		Rise of mass consumption.		
	10.		The great depression, reasons of great depression.		
	11.		India and the great depression.		
	12.		Bretton woods system. The post war year condition, decolonization and independence. End of Bretton woods system.		
	13.	CH – 6 POLITICAL SCIENCE – POLITICAL PARTIES	Meaning of political parties. Components of political parties, Functions of political parties.		
	14.		Necessities of political parties.		
	15.		How many parties should we have?		
	16.		National and regional political parties.		
	17.		Challenges to political parties, ways to reform political parties.		
	18.	CH – 7 HISTORY – PRINT CULTURE AND THE MODERN WORLD	Development of print and first printed books.		
	19.		Print comes to Europe.		
	20.		Invention of first modern printing press.		
	21.		A new Reading Public.		
	22.		Religious debates and the fear of print, print and dissent.		
	23.		The reading mania, Mercier, print culture and the French Revolution.		

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	24.		Print for children, women and workers, further innovations.		
	25.		India and the world of print.		
	26.		Religious reforms and public debates.		
	27.		New forms of publication.		
	28.		Women and print and print for the poor.		
	29.		Print and censorship.		
	30.	CH – 7 POLITICAL SCIENCE – OUTCOMES OF DEMOCRACY	How do we access outcomes of democracy?		
	31.		Democracy gives and accountable, responsive and legitimate government.		
	32.		Economic growth and development.		
	33.		Reduction of inequality and poverty.		
	34.		Accommodation of social diversity.		
	35.		Freedom and dignity of the citizens, conclusion.		

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COMPUTER

TERM - I

No. of Periods : 37

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	1	Introduction	Introduction about Syllabus and Book		
	2	1. Web Application	Working with Accessibility option: Assistive Technology, Ease Of Access Center/ Accessibility, Keyboard Tab: Sticky Keys, Filter Keys, Toggle Keys.		
	3		Sound Tab: Sound Sentry, Show Sound, Display Tab: High Contrast, Cursor Option, Mouse Tab: Mouse Keys, General Tab: Serial Keys		
	4		Network & its Architecture: P2P, Client Server, Types of Network: LAN, WAN, MAN.		
	5		Internet: Internet, WWW, Advantage of Network, Getting Access To Internet, ISP, MODEM		
	6		Types of Common Internet Connection: Dial up, DSL, Cable Internet Access, 3G, Wi-Fi, Wi Max, Data transfer on Internet.		
	7		Instant Messaging: Introduction, Features, IM account, IM Services, Google Talk, Chatting with Google Talk.		
	8		Creating & Publishing Web Pages-Blogs: Introduction, Creating a Blog Account, WordPress, Offline Blog Editor.		
	9		Online transaction: Flipkart, IRCTC, Internet Security: Introduction, Best practice for Security general guidelines for managing passwords		
	10		Internet Security: Guidelines, Clearing Data Stored in Browser: Clear Cookies.		
	11		2. Word Processing (Intermediate)	Modifying Layout Of A Paragraph: Page Layout /Home (Paragraph group) Alignment, Indentation, Tab, Line Spacing.	
	12	Insert Tab, Header & Footer group: Managing Header, Footer, Page number, Symbols group: Symbol, Equation, Special Character			
	13	Lab Assignment.			
	14	Insert Tab, Text Group: Object (Object Linking & embedding)			

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	15	3. Spreadsheet (Intermediate) [11 periods]	Home Tab, Managing Style - Styles group, Applying Character Formats--Font group: Font face, Font size, Bold, Italics, Underline, Grow/Shrink font, Subscript, Superscript, Strikethrough, Clear Formatting, Text Highlight Colour, Font Colour, Change Case.		
	16		Lab Assignment		
	17		Working with Page & Section Break, Page Layout Tab, Paragraph group: Indent, Spacing, Page Setup group: Breaks (Page break & Section Break)		
	18		Clip art, Arrange group: Wrap Text.		
	19		Lab Assignment.		
	20		Use Autosum In Cells, Conditional Formatting, Hide/Unhide Sheet, Home Tab, Editing group: Autosum, Sort & Filter, Styles group: Conditional Formatting, Cells group: Format --- Hide & Unhide sheet.		
	21		Manage Workbook View, Set Page Breaks, Margin, Orientation, Size Of Page, Print Area, Specify Background, View Tab, Workbook views group (for different views), Page Layout Tab, Page Setup group: Set Page Breaks, Margin, Orientation, Size Of Page, Print Area, and Specify Background.		
	22		Lab Assignment.		
	23		Apply Cell & Range Names, Formulas Tab, Defined names group—Define Name, Create, Modify and Format Chart, Elements of Chart		
	24		Chart Types (Bar Charts, Line Chart , Column Chart, Pie Chart, X-Y Scatter Chart, Area Chart), Insert Tab --- Charts Group.		
	25		Lab Assignment.		
	26	Calculate Data Across Worksheet, Multiple workbook & Linking Cells, View Tab--- Windows group –Switch Windows.			
	27	To open a second instance of a workbook in a separate window, To arrange multiple program windows, To open a second instance: View Tab—Windows group—New Window, To arrange multiple program windows: View Tab—Windows group—Arrange All (Tiled, Horizontal, Vertical, Cascade)			
	28	Lab Assignment			

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	29		Sharing Worksheet Data, Freeze Pane, Sharing Worksheet Data: Review Tab--- Changes group---Share Workbook, Freeze Pane: View Tab –Windows group—Freeze Pane.		
	30		Lab Assignment/ Chapter's Exercise.		
	31		Operating System, Types of O/S, Windows 7, Components of Windows 7, File System, Working With Folders.		
	32	4. Basic ICT Skills	Importance and need of care and maintenance of computer, Virus, Antivirus, System Scan.		
	33		Word Processor Writer.		
	34		5.Communication Skills	Communication Cycle, Communication Barriers.	
	35	6.Self-Management Skills	Stress Management & its Techniques		
	36	7. Entrepreneurial Skills	Entrepreneur & Entrepreneurship.		
	37	8. Green Skills	Sustainable Development		

TERM - II

No. of Periods : 21

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	1	Introduction	Introduction about Practical Portion.		
	2	4.Digital Presentation	Inserting a Movie Clip : Using Insert tab, Using Title and Content Layout Option, Inserting an Audio Clip: Using Insert tab, Using Clip Organizer, Working With Tables: Using Insert tab, Using Title and Content Layout Option, Working with OLE for table.		
	3		Working with Chart (Insert tab –Illustration group), Guidelines for Chart, Importing a chart from Spreadsheet, Inserting Transition, Inserting Animation.		
	4		Lab Assignment.		
	5		Grouping Objects, Inserting Speaker notes, Key things to be remember for Speaker notes, Reviewing Content.		



Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	6		Preparing to deliver a Presentation, Print a Presentation.		
	7		Lab Assignment.		
	8	5. E-Mail Messaging (Intermediate)	Working with calendar, schedule an appointment, categorize an appointment, share a calendar.		
	9		Print a calendar, Creating a meeting request, Respond to a meeting request.		
	10		Create and edit a task, Create and edit a note, Create and edit a journal entry.		
	11	6. Database Development (Basic)	Database concepts, Data storage		
	12		Manipulating data, Creating a database object		
	13		Lab assignment.		
	14		Creating a table, Building forms.		
	15		Create Queries.		
	16		Lab assignment.		
	17		Manage Queries, Design reports.		
	18		Lab assignment.		
	19	Communication Skills	Types of Sentences, Effective Communication.		
	20	Self-Management Skills	Stress Management & its Techniques		
	21	Entrepreneurial Skills	Entrepreneur & Entrepreneurship.		

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HINDI

TERM - I

No. of Periods : 75

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	1	(क्षितिज- गद्य-खंड) 'नेताजी का चश्मा'	पूर्व-ज्ञान, लेखक- परिचय, पाठ-परिचय, मुख्य बिंदु,		
	2		वाचन, शब्दार्थ, व्याख्या		
	3		पाठ का वाचन, शब्दार्थ, व्याख्या, अभ्यास प्रश्न-पत्र विश्लेषण		
	4		अतिरिक्त प्रश्नों की व्याख्या		
	5		निष्कर्ष		
	6	(क्षितिज- काव्य-खंड) सूरदास - 'पद'	पूर्व-ज्ञान, पाठ-परिचय, वाचन		
	7		कवि-परिचय, वाचन, शब्दार्थ, व्याख्या		
	8		वाचन, शब्दार्थ, भावार्थ, निष्कर्ष		
	9		प्रश्न/उत्तर का विचार-विमर्श		
	10	(व्याकरण) 'रचना के आधार पर वाक्य भेद'	पूर्व-ज्ञान, अवधारणा चित्र, वाक्य के अंग, परिभाषा, भेद-सरल संयुक्त		
	11		मिश्र वाक्य का विस्तार		
	12		वाक्य रूपांतरण		
	13		वाक्य रचनांतरण		
	14		निष्कर्ष, अभ्यास कार्य		
	15	(कृतिका) 'माता का अंचल'	पूर्व-ज्ञान, पाठ-परिचय, लेखक परिचय		
	16		पाठ का वाचन, शब्दार्थ, व्याख्या		
	17		वाचन, शब्दार्थ, व्याख्या		
	18		वाचन, व्याख्या, निष्कर्ष		
	19		प्रश्न/उत्तर विचार-विमर्श		
	20		प्रश्न/उत्तर विचार-विमर्श		
	21	(क्षितिज- गद्य-खंड) 'बालगोबिन भगत'	पूर्व-ज्ञान, पाठ-परिचय, मुख्य बिंदु, लेखक-परिचय		
	22		पाठ का वाचन, शब्दार्थ, व्याख्या		
	23		वाचन, शब्दार्थ, व्याख्या		
	24		निष्कर्ष, प्रश्न/उत्तर विश्लेषण		
	25		प्रश्न/उत्तर का विचार विमर्श		
	26	(क्षितिज- काव्य खंड) 'सवैया'	पूर्व-ज्ञान, पाठ-परिचय, मुख्य बिंदु, वाचन		
	27		कवि-परिचय, वाचन शब्दार्थ, भावार्थ		
	28		वाचन, शब्दार्थ, व्याख्या		

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	29		निष्कर्ष, प्रश्न/उत्तर चर्चा		
	30	(व्याकरण) 'वाच्य'	पूर्व-ज्ञान, अवधारणा-चित्र परिभाषा, भेद (सकर्मक-अकर्मक)		
	31		कृत्वा वाच्य, कर्म वाच्य एवं भाव वाच्य की पहचान		
	32		परिभाषा तथा प्रयोग स्थल		
	33		वाच्य-परिवर्तन		
	34		निष्कर्ष, अभ्यास कार्य		
	35	(क्षितिज-काव्य-खंड) 'उत्साह', अट नहीं रही है'	पूर्व-ज्ञान, पाठ-परिचय, मुख्य बिंदु वाचन		
	36		कवि-परिचय, वाचन, शब्दार्थ, व्याख्या		
	37		वाचन, शब्दार्थ, व्याख्या		
	38		वाचन, शब्दार्थ, निष्कर्ष		
	39		प्रश्न/उत्तर का विचार विमर्श		
	40	(गद्य-खंड) 'लखनवी अंदाज'	पूर्व-ज्ञान, पाठ-परिचय, मुख्य-बिंदु, वाचन		
	41		लेखक-परिचय, वाचन, शब्दार्थ, व्याख्या		
	42		वाचन, शब्दार्थ, व्याख्या		
	43		वाचन, व्याख्या, निष्कर्ष		
	44		प्रश्न/उत्तर का विचार-विमर्श		
	45	(काव्य-खंड) 'यह दंतुरित मुसकान' 'फसल'	पूर्व-ज्ञान, पाठ-परिचय, मुख्य बिंदु		
	46		वाचन, शब्दार्थ, भावार्थ		
	47		वाचन, शब्दार्थ, व्याख्या		
	48		वाचन, व्याख्या, निष्कर्ष		
	49		प्रश्न/उत्तर का विचार-विमर्श		
	50	(गद्य-खंड) 'मानवीय करुणा की दिव्य चमक'	पूर्व-ज्ञान, पाठ-परिचय लेखक-परिचय		
	51		वाचन, शब्दार्थ, व्याख्या		
	52		वाचन, शब्दार्थ, व्याख्या		
	53		वाचन, व्याख्या, निष्कर्ष		
	54		प्रश्न/उत्तर का विचार-विमर्श		
	55	विज्ञापन-लेखन	विज्ञापन-लेखन के नियम		
	56		प्रस्तुति एवं अभ्यास कार्य		
	57	(व्याकरण) 'पद-परिचय'	पूर्व-ज्ञान, पदों का अवधारणा चित्र, (संज्ञा) पद-परिचय		
	58		सर्वनाम पद का परिचय		
	59		विशेषण पद का परिचय		
	60		क्रिया पद का परिचय		
	61		अव्यय पद का परिचय		
	62		क्रिया-विशेषण पद का परिचय एवं निष्कर्ष		

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	63	(व्याकरण) 'रस'	पूर्व-ज्ञान, रस का अवधारणा चित्र, रस के विभिन्न भाव		
	64		रस के अव्यय, रस के प्रकार		
	65		रस का विश्लेषण, श्रृंगार रस (संयोग एवं वियोग)		
	66		हास्य रस, करुण रस का विश्लेषण		
	67		वीर रस, रौद्र रस		
	68		भयानक रस, वीभत्स रस		
	69		अदभुत रस, शांत रस		
	70		वात्सल्य रस, भक्ति रस का विश्लेषण		
	71		निष्कर्ष, रस से संबंधित प्रश्नों का अभ्यास		
	72		(लेखन) पत्र-लेखन	पूर्वज्ञान, औपचारिक-पत्र, अनौपचारिक-पत्र लेखन का अभ्यास, निष्कर्ष	
	73	(लेखन) संदेश-लेखन	निर्देश एवं अभ्यास कार्य		
	74	(लेखन) अनुच्छेद -लेखन	पूर्व-ज्ञान, मुख्य बिंदु एवं प्रस्तुतीकरण का विचार-विमर्श		
	75	अपठित-बोध	पूर्व-ज्ञान, विचारणीय तथ्यों का विश्लेषण		

TERM - II

No. of Periods : 42

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	1	(क्षितिज- काव्य-खंड) 'राम-लक्ष्मण-परशुराम संवाद'	पूर्व-ज्ञान, पाठ -परिचय, काण्ड का वर्णन, सहस्रबाहु की कथा दोहा एवं चौपाई छंद का वर्णन, कवि-परिचय		
	2		वाचन, शब्दार्थ, भावार्थ		
	3		वाचन, शब्दार्थ, व्याख्या		
	4		वचन, शब्दार्थ, व्याख्या		
	5		निष्कर्ष, पाठ -विश्लेषण		
	6		प्रश्न/उत्तर विचार-विमर्श		
	7	(क्षितिज- काव्य-खंड) 'छाया मत छूना'	पूर्व-ज्ञान, लेखक-परिचय, पाठ-परिचय, वाचन, मुख्य-बिंदु		
	8		वाचन, शब्दार्थ, भावार्थ		
	9		वाचन, शब्दार्थ, व्याख्या		
	10		निष्कर्ष, पाठ का विश्लेषण		
	11		प्रश्न/उत्तर का विचार-विमर्श		
	12		पूर्व-ज्ञान, कवि-परिचय, मुख्य-बिंदु, वाचन		
	13	वाचन, शब्दार्थ, व्याख्या			

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	14		वाचन, शब्दार्थ, व्याख्या		
	15		मृगतृष्णा एवं यथार्थ पूजन का वर्णन वाचन, शब्दार्थ, व्याख्या, दुख के कारणों का वर्णन, निष्कर्ष		
	16		प्रश्न/उत्तर का विचार-विमर्श		
	17		पूर्व-ज्ञान, लेखिका-परिचय पाठ-परिचय, मुख्य बिंदु, वाचन, पाठ परिचय		
	18	(क्षितिज- गद्य-खंड) 'नौबतखाने में इबादत'	वाचन, शब्दार्थ, व्याख्या		
	19		वाचन, शब्दार्थ, व्याख्या		
	20		निष्कर्ष, पाठ का विश्लेषण		
	21		प्रश्न/उत्तर का विचार-विमर्श		
	22		पूर्व-ज्ञान, पाठ-परिचय, लेखक-परिचय, मुख्य-बिंदु		
	23	(कृतिका) 'जॉर्ज पंचम की नाक'	वाचन, शब्दार्थ, व्याख्या		
	24		वाचन, शब्दार्थ, व्याख्या		
	25		निष्कर्ष, पाठ का विश्लेषण		
	26		प्रश्न/उत्तर का विचार-विमर्श		
	27	(क्षितिज- काव्य-खंड) 'कन्यादान'	पूर्व-ज्ञान, कवि-परिचय, मुख्य-बिंदु		
	28		वाचन, शब्दार्थ, व्याख्या		
	29		निष्कर्ष, प्रश्न/उत्तर विचार-विमर्श		
	30	(क्षितिज- काव्य खंड) 'संगतकार'	पूर्व-ज्ञान, कवि- परिचय, मुख्य-बिंदु, पाठ-परिचय		
	31		वाचन, शब्दार्थ, व्याख्या		
	32		निष्कर्ष, प्रश्न/उत्तर विचार-विमर्श		
	33		पूर्व-ज्ञान, लेखक-परिचय पाठ-परिचय, मुख्य-बिंदु		
	34	(कृतिका) 'साना-साना हाथ जोड़ें'	वाचन, शब्दार्थ, व्याख्या		
	35		वाचन, शब्दार्थ, व्याख्या		
	36		वाचन, शब्दार्थ, व्याख्या		
	37		निष्कर्ष, पाठ का विश्लेषण		
	38		प्रश्न/उत्तर का विचार-विमर्श		
	39	(व्याकरण) 'रचना के आधार पर'	पूर्व-ज्ञान, वाक्य के भेद एवं वाक्य-परिवर्तन, अभ्यास कार्य		
	40	(व्याकरण) 'वाच्य'	पूर्व-ज्ञान, वाच्य के भेद वाच्य-परिवर्तन, अभ्यास कार्य		
	41	(व्याकरण) पद-परिचय	पूर्व-ज्ञान, पदों का विश्लेषण, अभ्यास कार्य		
	42	(व्याकरण) 'रस'	पूर्व-ज्ञान, रस एवं उसके अव्यय, अनुप्रयोग		

SANSKRIT

TERM - I

No. of Periods : 75

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	01	शुचि पर्यावरणम् (साहित्य – पाठ 1)	पूर्वज्ञान, पाठ परिचय, कवि परिचय, कविता का विश्लेषण तथा अर्थ		
	02		कविता का हिन्दी अर्थ, शब्दार्थ तथा कठिन शब्दों की संधि, निष्कर्ष		
	03		अन्वय लेखन तथा भावार्थ		
	04		अन्वय लेखन, भावार्थ तथा उत्तरपुस्तिका कार्य		
	05		प्रश्नोत्तर, अतिरिक्त अभ्यास		
	06	व्याकरण – पाठ 1 सन्धिकार्यम्	पूर्वज्ञान, पाठ का परिचय, सन्धि से अभिप्राय		
	07		स्वर तथा व्यंजन सन्धि का परिचय		
	08		व्यंजन संधि का परिचय एवं नियम		
	09		विसर्ग सन्धि के नियम तथा परिचय, निष्कर्ष		
	10		उत्तरपुस्तिका कार्य		
	11		अतिरिक्त अभ्यास		
	12	अपठित-अवबोधनम्	पाठ का विश्लेषण तथा उत्तरपुस्तिका कार्य		
	13		अतिरिक्त अभ्यास, निष्कर्ष		
	14	साहित्य – द्वितीय पाठ: बुद्धिर्बलवती सदा	पूर्वज्ञान, पाठ का परिचय		
	15		पाठ की व्याख्या, कठिन शब्द, संधि		
	16		संधि, विपर्य लेखन, पर्याय लेखन, प्रत्यय		
	17		अभ्यास कार्य, प्रश्नोत्तर		
	18		पठित गद्यांश का अभ्यास		
	19	द्वितीय पाठ: समासाः	पूर्वज्ञान, समास का परिचय, मुख्य बिंदुओं का लेखन कार्य		
	20		तत्पुरुष समास की व्याख्या, अभ्यास कार्य		
	21		अव्ययीभाव समास का परिचय व अभ्यास		
	22		'बहुव्रीहि समास' का परिचय, नियम से अवगत कराना, अभ्यास कार्य		
	23		'द्वन्द्व' समास का परिचय, नियम की चर्चा, अभ्यास कार्य, निष्कर्ष		
	24		'समास' से अतिरिक्त अभ्यास		

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	25	पत्रलेखनम्	पत्र-लेखनम में ध्यान रखने योग्य बिंदुओं को समझाना तथा प्रारूप को लिखवाना।		
	26		अभ्यास कार्य		
	27	व्यायामः सर्वदा पश्यः (साहित्य – तृतीय पाठः)	पूर्वज्ञान, पाठ का सार, कवि परिचय, पाठ का अर्थ		
	28		पाठ का हिन्दी अनुवाद, शब्दार्थ, संधि		
	29		पाठ का हिन्दी अनुवाद, अन्वय तथा भावार्थ, निष्कर्ष		
	30		उत्तरपुस्तिका कार्य, पठित् अवबोधनम्		
	31		पाठ का अतिरिक्त अभ्यास		
	32	प्रत्ययाः	पूर्वज्ञान, पाठ की व्याख्या		
	33		तद्धित प्रत्यय की परिभाषा तथा नियम को बतलाना व लिखवाना।		
	34		स्त्री-प्रत्यय की व्याख्या, नियम का वाचन तथा लेखन कार्य		
	35		प्रत्यय के अभ्यास कार्य, मौखिक तथा लिखित		
	36	शिशुलालनम् (साहित्य – चतुर्थः पाठः)	पूर्वज्ञान, नाटक का सार, नाटककार का परिचय, पाठ का वाचन		
	37		पाठ का हिन्दी अनुवाद, शब्दार्थ, संधि		
	38		पाठ का हिन्दी अनुवाद, अन्वय तथा भावार्थ, निष्कर्ष		
	39		उत्तरपुस्तिका कार्य, नाट्यांश से प्रश्नोत्तर		
	40		पाठ का अतिरिक्त अभ्यास		
	41	चित्रवर्णन (रचनात्मक कार्य)	चित्र-वर्णन में ध्यातव्य बिंदुओं की व्याख्या एवं लेखन कार्य		
	42		अभ्यास कार्य		
	43	जननी तुल्य वत्सला (साहित्य – पंचमः पाठः)	पूर्वज्ञान, पाठ का सार, वाचन एवं अर्थ		
	44		पाठ का हिन्दी अनुवाद, शब्दार्थ, संधि		
	45		पाठ का अनुवाद, व्याकरणिक प्रश्नोत्तर, निष्कर्ष		
	46		पठित्-अवबोधन		
	47		अतिरिक्त अभ्यास		

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	48		नियम पर चर्चा तथा मुख्य नियमों का लेखन कार्य		
	49	अशुद्धि संशोधनम् (व्याकरण –सप्तमः पाठः)	कर्ता तथा क्रिया संबंधी अशुद्धियों पर चर्चा तथा अभ्यास कार्य		
	50		उपपद विभक्तियों से संबंधित अभ्यास कार्य		
	51		अतिरिक्त अभ्यास		
	52		पूर्वज्ञान, पाठ का वाचन, श्लोक का अर्थ		
	53	सुभाषितानी (साहित्य –षष्ठः पाठः)	श्लोक का हिन्दी अर्थ, शब्दार्थ संधि		
	54		अन्वय तथा भावार्थ		
	55		उत्तरपुस्तिका कार्य, अतिरिक्त प्रश्न		
	56		पठित अवबोधनम्, निष्कर्ष		
	57	अनुवादः	पूर्वज्ञान, अनुवाद के नियमों का वाचन व लेखन		
	58		अभ्यास कार्य		
	59	सौहार्द प्रकृतेः शोभा (साहित्य – सप्तमः पाठः)	पूर्वज्ञान, पाठ का वाचन तथा हिन्दी अर्थ		
	60		पाठ का वाचन, हिन्दी अर्थ, शब्दार्थ		
	61		पाठ में आए श्लोक का अर्थ, अन्वय तथा संधि कार्य, निष्कर्ष		
	62		उत्तरपुस्तिका कार्य		
	63		अतिरिक्त प्रश्न		
	64	विचित्रः साक्षी	पूर्वज्ञान, पाठ का सार, वाचन एवं अर्थ, लेखक परिचय		
	65		पाठ का हिन्दी अनुवाद, शब्दार्थ, संधि		
	66		हिन्दी अनुवाद, व्याकरणिक, प्रश्नोत्तरी, निष्कर्ष		
	67		अभ्यास कार्य, उत्तरपुस्तिका कार्य		
	68		अतिरिक्त अभ्यास		
	69	अनुच्छेद लेखनम्	अनुच्छेद लेखन करते समय ध्यातव्य बिंदुओं की चर्चा तथा लेखन कार्य		
	70		अभ्यास के लिए कार्य		
	71	रससूक्तयः	पूर्वज्ञान, सूक्ति का अर्थ, वाचन तथा अनुवाद		
	72		शब्दार्थ, संधि		
	73		अन्वय तथा भावार्थ, निष्कर्ष		
	74		उत्तरपुस्तिका कार्य		
	75		अतिरिक्त अभ्यास		

TERM - II

No. of Periods : 42

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	01	भूकंपविभीषिका (साहित्य – दशमः पाठः)	पूर्वज्ञान, पाठ परिचय, लेखक का परिचय		
	02		पाठ का हिन्दी अनुवाद, शब्दार्थ, कठिन शब्दों की संधि, प्रत्यय, निष्कर्ष		
	03		व्याकरणिक प्रश्नोत्तर, अभ्यास कार्य		
	04		पाठ्य पुस्तक से अतिरिक्त अभ्यास		
	05		पठित अवबोधनम्		
	06	वाच्यप्रकरणम् (व्याकरण – चतुर्थः पाठः)	पूर्वज्ञान, पाठ की विस्तृत व्याख्या, वाच्य का प्रयोग		
	07		वाच्य परिवर्तन के नियम		
	08		वाच्य परिवर्तन के नियमों का लेखन कार्य		
	09		वाच्य के साधित उदाहरण		
	10		उत्तरपुस्तिका कार्य		
	11		अतिरिक्त अभ्यास कार्य		
	12	प्राणेश्योऽपि प्रियः सुहृद्	पूर्वज्ञान, पाठ परिचय, नाटक का सार		
	13		पाठन तथा वाचन, शब्दार्थ, संधि		
	14		पाठ का हिन्दी अनुवाद, प्रश्नोत्तर, निष्कर्ष		
	15		उत्तरपुस्तिका कार्य		
	16		पठित गद्यांश का अभ्यास		
	17	समय – लेखनम्	पूर्वज्ञान, पाठ-परिचय		
	18		नियमों का मौखिक एवं लिखित कार्य		
	19		समय संबंधी ध्यान रखने योग्य बिंदुओं की विस्तृत चर्चा, निष्कर्ष		
	20		उत्तरपुस्तिका कार्य		
	21		अतिरिक्त अभ्यास		
	22	अव्ययः (व्याकरण- षष्ठः पाठः)	पूर्वज्ञान, पाठ परिचय		
	23		परिभाषा तथा अव्यय के साधित उदाहरण		
	24		प्रमुख अव्यय का अर्थ		
	25		अव्ययों का वाक्यों में प्रयोग, उत्तरपुस्तिका कार्य		
	26		अतिरिक्त अभ्यास कार्य		

Month	Periods	Chapter's Number and Name	Subtopics	Tentative Start Date	Completed on
	27		पूर्वज्ञान, पाठ परिचय, उक्तियों की विस्तारपूर्वक चर्चा		
	28	अन्योक्तयः (साहित्य – द्वादशः पाठः)	पाठ का वाचन तथा पाठन, शब्दार्थ, संधि		
	29		हिन्दी अनुवाद, अन्वय तथा भावार्थ, निष्कर्ष		
	30		उत्तर पुस्तिका कार्य, पठित अवबोधनम्		
	31		अतिरिक्त अभ्यास (विलोम, पर्याय)		
	32	अशुद्धि संशोधन (व्याकरण – सप्तमः पाठः)	पूर्वज्ञान, वचन, लिंग की दृष्टि से अशुद्धि संशोधन के नियमों का ज्ञान		
	33		पुरुष और लकार की दृष्टि से नियमों का ज्ञान		
	34		कर्ता तथा क्रिया संबंधी अशुद्धियों का अभ्यास, उत्तरपुस्तिका कार्य		
	35	अपठित अवबोधनम्	उत्तरपुस्तिका कार्य		
	36	पत्रलेखन	उत्तरपुस्तिका कार्य, अभ्यास		
	37	चित्रवर्णन	अभ्यास कार्य, उत्तरपुस्तिका कार्य		
	38		उत्तरपुस्तिका कार्य		
	39	अनुच्छेद – लेखन	साधित उदाहरण		
	40		अभ्यास कार्य		
	41	संस्कृतभाषायाम् अनुवादः	अनुवाद लेखन में ध्यान योग्य बिंदुओं को समझाना व अभ्यास कार्य		
	42		साधित उदाहरण, उत्तरपुस्तिका कार्य		

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